**Textbook Project Proposal for Grant Application**

**Faculty of Liberal Arts, Thammasat University**

Project title: ..................................................................................................................................

**Part 1 Information for textbook grant application**

1.1 Name-Last name: ………………………….…… Academic title: ……………...…………

 Faculty: ……………………..……..……………. Department: ………………………...…

 Telephone: ……………….….. Fax: ……………. E-mail address………………................

1.2 Textbook proposed is 🞎 a new textbook 🞎 a translated textbook

 🞎 a translated and revised textbook

 1.3 The objectives of the textbook are

 🞎 1.3.1 to be used as part of the lecture in (please state the code and course title)….……

 Programme: ……………………..…Degree level: ……………………………...

 The status of the course 🞎 basic 🞎 core 🞎 required

 🞎 required elective 🞎 free elective

 🞎 Other. Please specify: …………………………….

 Workload in the course under 1.3.1

 🞎 Single lecturer

 🞎 With co-lecturers. The applicant teaches ………...

 percent of the course content

 🞎 Other. Please specify: ……………………………

 🞎 In the case of co-lecturing, please name the co-lecturers.

 1……………………………………………….…

 2…………………………………….….………..

 3…………………..……………………………..

* The course is usually taught in 🞎 Semester 1 🞎 Semester 2 🞎 Summer Semester
* The course is taught in total in ………………....semesters per academic year,

 last taught in Semester………………....Academic Year………………....

* In total the applicant has taught the course in ….…… semesters
* The textbook’s contents. The textbook in this project has ………...percent of

 the content of the course.

 **(Please attach the course description and lecture outline to the project proposal.)**

🞎 1.3.2 to provide research materials for other interested persons.

 1.4 Co-writers of the textbook (if any)

 1.4.1 ............................................................................................................ (Project Leader)

 1.4.2 ............................................................................................................

 1.4.3 ............................................................................................................

 1.4.4 ............................................................................................................

 1.4.5 ............................................................................................................

 1.5 Textbook grant received in the past:

 1.5.1 Project: ..........................................................................................................................

 .............................................................................year approved: .................................

 1.5.2 Project: ..........................................................................................................................

 .............................................................................year approved: .................................

 1.5.3 Project: ..........................................................................................................................

 .............................................................................year approved: .................................

1.6 The applicant has other relevant or supporting academic works, as follows: (if any)

1.6.1 ………………………………………………………………………………………… 1.6.2 …………………………………………………………………………………………

1.6.3 …………………………………………………………………………………………

1.6.4 …………………………………………………………………………………………

 1.6.5 …………………………………………………………………………………………

1.7 At present, is there a textbook of the same topics as the one you are proposing? If any, please specify the textbook title, author(s), and the difference from the textbook you are proposing. Please also give reasons why the proposed textbook must be written.

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2. The applicant certifies that

2.1 The textbook project never receives funding from any other sources.

2.2 The grantee shall submit the completed textbook within 1 year from the date of the contract. The grantee shall submit a progress report after the first 6 months. In that case that the grantee is unable to submit the work within the specified time, the grantee shall make a request to extend the due date to the Committee no less than 1 month before the due date. The request shall be made in writing and give reasons along with a progress report on the work completed, the amount of work remaining, and the expected submission date.

In the Committee’s consideration of the said submission extension request, the grantee may request extension no more than 2 times, each not exceeding 6 months from the due date. In the first instance of submission extension request, the grantee shall have completed 50% of the textbook and 70% in the second extension request. All in all, the Committee has the authority and may exercise their discretion in the consideration of submission extension, as appropriate.

2.3 In the case that the Committee considers and through resolution deems that the textbook does not meet appropriate criteria and recommends a revision or improvement, the grantee agrees to revise the work according to the Committee’s recommendation.

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(Signed).............................................. (.........................................................)

Date: ..................................................

**Part 2 Textbook Project Proposal for Grant Application (Please attach)**

 The applicants for textbook project grant shall write a project proposal to cover the following topics:

2.1 Background and significance of the topics

2.2 Objectives of the textbooks

2.3 Scope of study (frameworks/ theories/ technology used /references/ literature review/ brief summary of relevant research)

2.4 Textbook outline (Please provide titles and detailed outlines for each chapter)

2.5 Main references used in writing the textbook

2.6 Work schedule (Please specify activities/ types of work and timeframe not exceeding 1 year)

2.7 Budgets